



**CHALLENGE COST SHARE SUPPLEMENTAL PROJECT AGREEMENT
18-CS-11132422-251**

To

MASTER CHALLENGE COST SHARE AGREEMENT 16-CS-11132422-086

Between

ADVENTURERS AND SCIENTISTS FOR CONSERVATION, INC.

And The

USDA, FOREST SERVICE

NATIONAL FOREST SYSTEM - WATERSHED, FISH, WILDLIFE, AIR AND RARE
PLANTS

This Supplemental Project Agreement (SPA) is hereby made and entered into by and between the Adventurers and Scientists for Conservation, Inc., hereinafter referred to as “Adventure Scientists,” and the USDA, Forest Service, National Forest System-Watershed, Fish, Wildlife, Air and Rare Plants, hereinafter referred to as the “U.S. Forest Service,” as specified under the provisions of Master Agreement 16-CS-11132422-086.

Title: Field-Data Collection by Adventure Volunteers and Associated Outreach

I. GENERAL PROJECT DESCRIPTION: Adventure Scientists will conduct animal and plant surveys on national forest lands. The first year of this work occurred in 2017 and additional surveys will occur in 2018, as well as proposed future years as mutually agreed to between Adventure Scientists and the U.S. Forest Service. In 2018, survey work will take place on National Forests and Grasslands in Regions 1, 3, 4, 5 and 6. In FY 2018, no cash resources will be exchanged, although the potential for future commitments of funding may be possible. Future collaborations will be guided by additional Supplemental Project Agreements (SPA) or through appropriate modification of this SPA. Information gathered in partnership with Adventure Scientists will inform U.S. Forest Service scientific research, land management decisions and public outreach efforts. This national partnership with Adventure Scientists will expand monitoring and data collecting capacity across U.S. Forest Service units, regions, stations and areas.

II. RESPONSIBILITIES:

A. The Adventure Scientists shall:

1. LEGAL AUTHORITY. Adventure Scientists shall have the legal authority to enter into their agreement, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the nonfederal share of project costs, when applicable.
2. USE OF GOVERNMENT OWNED VEHICLES. U.S. Forest Service vehicles may be used for official U.S. Forest Service business only in accordance with FSH 7109.19, ch. 60, the requirements established by the region in which performance of this agreement takes place, and the terms of this agreement.



3. Recruit, coordinate, support, train and supervise volunteer survey crews.
4. Collaborate closely with the U.S. Forest Service on an annual, detailed Scope of Work (SOW) that will establish the sideboards of the collaboration to conduct surveys on National Forest System lands. This SOW will detail the survey protocols, delineate survey locations, and identify operational parameters for Adventure Scientists' survey work, including safety considerations and Job Hazard Analyses. This SOW will be endorsed by the U.S. Forest Service line officer prior to the commencement of field work, and will be included as part of this Supplemental Project Agreement as an attachment.
5. This SOW and financial plan may be updated annually until the agreement expiration date, and future collaborations will be authorized under a modification to this agreement, or the creation of a new agreement if future work is outside the scope of this agreement. Out-year SOWs and Financial plans will be developed by February 1 of the year covered, and will be reviewed and endorsed by the U.S. Forest Service's line officer.
6. Adventure Scientists will implement their work according to the negotiated, annual Scope of Work and Financial Plan attached to this Supplemental Project Agreement (SPA). The Scope of Work includes an overview of the goals of the work, as well as Point-of-Contacts, work schedule, methods and locations. Adventure Scientists will work with the U.S. Forest Service Principal Contacts on SPA modifications as needed.
7. Adventure Scientists will communicate with the Program Manager Principal Contact as needed for overall program questions, project facilitation and reporting. Adventure Scientists will maintain communication with the Forest Service Regional Point-of-Contacts (POC) identified in the attached Scope of Work as needed to coordinate Adventure Scientists' activities and project implementation in the respective Forest Service Regions.
8. Adventure Scientists will prepare a yearly accomplishment report for the U.S. Forest Service outlining the objectives achieved and deliverables completed with the U.S. Forest Service and Adventure Scientists partnership. The accomplishment report will clearly identify project outcomes and impacts, and include a discussion of the next steps being taken to expand or make the partnership more successful or sustainable in the future, if applicable. This report can be developed in collaboration with the U.S. Forest Service partners and submitted to the Forest Service Project Manager Principal Contact and the Forest Service Regional POC by February 28th of the following year for which it covers.
9. Adventure Scientists will collect and summarize data for volunteer hours and expenses incurred by Adventure Scientists and share this information with the U.S. Forest Service POCs by September 15 for annual volunteer reporting.
10. The FS may request photos from Adventure Scientists. All data is open source and can be downloaded from iNaturalist.
11. Adventure Scientists will carry liability/accident or worker's compensation insurance as appropriate for the activities involved in the project.



B. The U.S. Forest Service shall:

1. Collaborate closely with Adventure Scientists, on a detailed Scope of Work (SOW) that will establish the sideboards of the collaboration to conduct surveys on National Forest System lands. This SOW will detail the survey protocols, delineate survey locations, and identify operational parameters for Adventure Scientist’s survey work, including safety considerations and Job Hazard Analyses.
2. Work closely with Adventure Scientists to define survey protocols and data parameters, and will share survey results with the U.S. Forest Service as agreed upon in this SPA and SOW.
3. Meet regularly with Adventure Scientists to discuss planning, implementation, progress, reports and plans for future collaborative work. These meetings will be held at least twice each year, but may be more frequent as needed to coordinate and support collaborative work.
4. Provide access to National Forest System lands as appropriate and as authorized by U.S. Forest Service policy and regulations.

III. CONTACTS & TIME LIMITS:

- A. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this agreement.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Name: Michelle Toshack Address: PO Box 1834 City, State, Zip: Bozeman MT 59771 Telephone: 406.624.3320 Email: michelle@adventurescientists.org	Name: Jen Shoemaker Address: PO Box 1834 City, State, Zip: Bozeman MT 59771 Telephone: 406.624.3320 Email: jen@adventurescientists.org

Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Name: Greg Schroer Address: 1323 Club Drive City, State, Zip: Vallejo, CA 94592 Telephone: 707-562-8930 Email: gschroer@fs.fed.us	Name: Sandra Frost Address: 1890 Whitetail Lane City, State, Zip: Missoula, MT 59804 Telephone: 202-590-0763 Email: sfrost@fs.fed.us



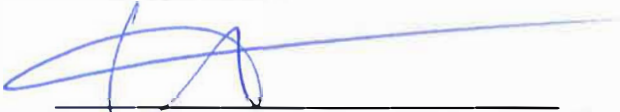
- B. COMMENCEMENT/EXPIRATION DATE. This agreement is executed as of the date of the last signature and is effective through 1/1/2021, at which time it will expire. The expiration is the final date for completion for all work activities under this agreement.

- C. SYSTEM FOR AWARD MANAGEMENT REGISTRATION REQUIREMENT (SAM). Adventure Scientists shall maintain current information in the System for Award Management (SAM) until receipt of final payment. This requires review and update to the information at least annually after the initial registration, and more frequently if required by changes in information or agreement term(s). For purposes of this agreement, System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. Additional information about registration procedures may be found at the SAM Internet site at www.sam.gov.

- D. AVAILABILITY FOR CONSULTATION. Both parties will make themselves available at mutually agreeable times, for continuing consultation to discuss the conditions covered by this agreement and agree to actions essential to fulfill its purposes.

IV. APPROVAL

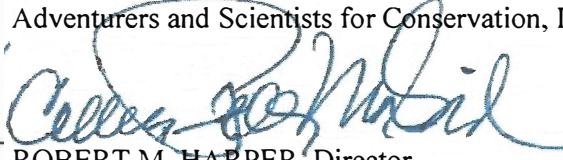
A. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement. In witness whereof, the parties hereto have executed this agreement as of the last date written below.



 GREGG TREINISH, Executive Director
 Adventurers and Scientists for Conservation, Inc.

May 21, 2018

 Date



 ROBERT M. HARPER, Director
 U.S. Forest Service, National Forest System-
 Watershed, Fish, Wildlife, Air and Rare Plants

5/21/18

 Date



The authority and format of this agreement have been reviewed and approved for signature.

Eddie W Bell Jr
GMS

Digitally signed by Eddie W Bell Jr
DN: cn=Eddie W Bell Jr, o=US Forest Service, ou=WO AQM
Grants Management, email=eddiebell@fs.fed.us, c=US
Date: 2018.05.21 10:38:30 -04'00'

Date

U.S. Forest Service Grants Management Specialist

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